



WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
CIT Mental Health First Aid for Criminal Justice #8078-2

Student Instructions

Dates:	Nov 12, 2015
Location:	WSCJTC 19010 1 st Ave S Burien, WA 98168
Class Hours:	Thur 0800 - 1700
Travel/Meals & Lodging:	Lunch and break meals <u>are provided</u> to the students in this training class. Lodging is not provided for this training and is the responsibility of the student and/or their agency.
Reimbursement:	Commissioned law enforcement personnel from King County law enforcement agencies, or who have personnel assigned to King County proper, will receive backfill reimbursement at a rate of \$55/hour per student. Students will sign a reimbursement form when they complete the class in its entirety. Reimbursement monies will be sent to the agency to disperse accordingly.
Attire:	Business Casual attire is appropriate for classroom wear.
Note-Taking	Note-taking items such as notebook paper, pens, and pencils, will not be made available at the training site, and are the responsibility of each attendee.
Smoking / Alcohol:	Alcohol and controlled substances are not permitted anywhere within Commission dormitories or on Commission premises. Smoking is permitted outside Commission in designated areas. Participants are required to use the available ash can to extinguish and dispose of cigarettes. Smokeless tobacco is also prohibited.
Telephone:	EMERGENCY ONLY: 206.835.7300 Messages of non-urgent nature will not be taken.
Live Firearms & Tasers:	Firearms will not be used in this course. All live firearms and tasers are to be secured prior to this training.
Attendance:	Certificates of completion will be awarded to those attendees who successfully complete the course in its entirety. Instructors must pre-approve any time out of class.

Cancellation**Deadline:****November 5, 2015**Notify our office via email citregistrar@cjtc.state.wa.us.

\$50 for Late cancellations or No Shows.

**Responsibility for
Injuries:**

Instructors will at all times maintain a high degree of care for the safety of all persons attending the school. The Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft or other causes. Each attendee must understand that this training is at the attendee's own risk.