WASHINGTON STATE
CRIMINAL JUSTICE TRAINING COMMISSION
Handgun Instructor Level 1 Update

ADDITIONAL COURSE INFORMATION	
Dates:	August 31-September 1, 2015
Location:	**Spokane Police Training Center** **2302 N. Waterworks** **Spokane, WA 99212**
Class Hours:	Monday-Tuesday 0800-1700
Travel/Meals & Lodging:	**Responsibility of the applicant or his/her agency**
Costs:	**$200.00** **Non-Cancelled "no-shows" will be charged $200.00** Unfortunately, the WSCJTC is *unable* at this time to accept *credit cards* as a form of payment. Agencies will be invoiced.
Attire:	**Suitable clothing for range training in an outdoor environment.**
Equipment:	**Required Equipment:** • Department approved handgun w/ three magazines. • Duty belt with agency approved holster and magazine pouches. • Duty flashlight w/backup light recommended. • Eye protection and ear protection. • BDU Type pants w/cargo pockets. • Body armor will be worn while on range. • Laptop and Flashdrive **Ammunition:** 500 rounds of handgun ammunition 25 dummy rounds
Pre-Work	o **No pre-work** o ***Students are required to download or print the manual*** o ***It is the students responsibility to have the manual available to them on the first day of class.*** ▪ **An email will be sent one week prior to class with the instructions and link for the manual.**
Telephone:	**EMERGENCY ONLY: 360-753-8052** Messages of a non-emergent nature will not be taken.

Firearms:	• Department approved Handgun w/ three magazines. • Duty belt with agency approved holster and magazine pouches. • Duty flashlight w/ backup light recommended. • Eye protection and ear protection. • BDU type pants w/ cargo pockets. • Body armor will be worn while on range.
Attendance:	Instructors must pre-approve any time out of class.
Cancellation Deadline:	**August 24, 2015** Notify the Registrar's Office via e-mail registrar@cjtc.state.wa.us. Your agency will be billed $50 or the course fee whichever is greater, for late cancellations and no shows. No exceptions will be made.
Responsibility for Injuries:	Although instructors will at all times maintain a high degree of care for the safety of all persons attending the school, it must, be understood that neither the Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft or other causes. Each attendee must understand that this training is at the attendee's own risk.