

The **NWPAC, Tacoma Police Department** and **PowerDMS** are looking forward to you joining us on Wednesday, October 29th for a training opportunity of the PowerDMS application. Please come for all or part of the day. Lunch and refreshments will be provided by NWPAC. Please see the agenda below as well as the attached details.

Please come with questions and willingness to network and share how you use PowerDMS as a solution to manage documents, assessment processes and training, among others. If you have one, please bring a laptop to log into your PowerDMS site and follow along.

Location:

Tacoma Police Headquarters
3701 S. Pine St.
Tacoma WA 98409

POC – Jennifer Mueller
Office Phone: 253-830-6538
jmueller@cityoftacoma.org



** Parking at the TPD can be challenging. If you are able to carpool, that would be helpful. There are limited spaces in a visitor area and a small overflow lot to the south of the visitor parking area that we will try to have spots available.*

Agenda:

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|---------------------|---------------------------------|
| 10:00 am – 10:05 am | Welcome |
| 10:05 am – 10:30 am | Administrator Training |
| 10:30 am – 12:30 am | Standards/Assessments |
| 12:30 pm – 1:00 pm | Break – lunch provided by NWPAC |
| 1:00 pm – 1:30 pm | Documents |
| 1:30 pm – 3:30 pm | Training Tools |
| 3:30 pm – 4:00 pm | Questions and Wrap Up |

If you are receiving this email for this free session, you have RSVP'd to Jennifer already. If you know of anyone else who would be interested in attending who is a current customer or who is interested in learning more about PowerDMS, please invite them and ask that they let Jennifer know they will be in attendance. If you have any questions or would like to submit questions in advance, please feel free to contact Jennifer at the Tacoma PD or Laura Saunders (PowerDMS) laura.saunders@powerdms.com.