

# Background Investigations for Public Safety Positions

**Dates:** October 9-10, 2014  
October 9, 0800-1600 hrs./October 10, 0800-1200 hrs.

**Cost:** \$275.00  
Discounts available for multiple attendees  
(\$265.00 for 2 attendees, \$245.00 for 3 or more attendees)

**Location:** Mercer Island Police Department  
City Hall Council Chambers  
9611 SE 36th Street  
Mercer Island, WA 98040

**To register:** Contact Glacken and Associates at (775) 276-1046 or by email at [glackenseminar@aol.com](mailto:glackenseminar@aol.com) or on line at <http://www.glackenseminars.com/>

**Contact person:** Sgt Keith McDonough  
206-275-7910  
[keith.mcdonough@mercergov.org](mailto:keith.mcdonough@mercergov.org)

The Mercer Island Police Department is sponsoring a 12 hr. Training course on "Background Investigations for Public Safety Positions." Glacken and Associates will be conducting the training. The course is designed to give specific direction for conducting law enforcement background investigations.

The class will be held at the Mercer Island City Hall / Police Department building at 9611 SE 36th St in Mercer Island, WA on October 9-10, 2014. Seating is limited to the first 35 personnel to register.

Each student is provided with a comprehensive background investigation manual and a working sample case file.

The topics covered will include: introduction to the course, rejection criteria (WA state hiring standards), setting up the background investigation file, conducting the background investigation, documentation, financial records, Americans with Disabilities Act, and writing the background investigation report.