



# WASHINGTON STATE CRIMINAL JUSTICE TRAINING COMMISSION

## SITUATIONAL LEADERSHIP (4128)

### ADDITIONAL COURSE INFORMATION

<b>Dates:</b>	May 15-17, 2012
<b>Location:</b>	WA State Criminal Justice Training Commission 19010 1 <sup>st</sup> Ave S Burien, WA 98148
<b>Class Hours:</b>	0800-1700
<b>Travel/Meals &amp; Lodging:</b>	Not provided
<b>Costs:</b>	\$50.00, agencies will be invoiced
<b>Attire:</b>	<b>Business Casual</b> attire is appropriate for classroom wear. <i>Please no jeans, t-shirts, shorts, sweatshirts, or tennis shoes.</i>
<b>Smoking:</b>	Smoking is permitted only in designated areas outside the building.
<b>Telephone:</b>	<b>EMERGENCY ONLY: 206-835-7300</b>  They will <b>not</b> take personal messages of a non-emergent nature.
<b>Firearms:</b>	Firearms will not be used in this course.
<b>Attendance:</b>	Certificates of completion will be awarded to those attendees who successfully complete the course in its entirety. Instructors must pre-approve <b>any</b> time out of class.
<b>Cancellation Deadline:</b>	<b>May 7, 2012.</b>  If for any reason it becomes necessary to cancel this application, send e-mail to <a href="mailto:registrar@cjtc.state.wa.us">registrar@cjtc.state.wa.us</a> . <b>Your agency will be subject to a late cancellation/ no show fee of \$50 or the course fee, whichever is greater, for those scheduled to attend. No exceptions will be made.</b>
<b>Responsibility for Injuries:</b>	Although instructors will at all times maintain a high degree of care for the safety of all persons attending the school, it must, be understood that neither the Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft or other causes. Each attendee must understand that this training is at the attendee's own risk.